



<b>Job Title:</b>	Trail Coordinator	
<b>Job Description:</b>	<ul style="list-style-type: none"> <li>• Act as the senior staff member on the trail</li> <li>• Act as the bridge between staff and the Ivakkak Coordinators</li> <li>• Ensure the safety of mushers, staff and dogs on the trail</li> <li>• Work closely with Scouts to ensure weather and trail conditions are safe</li> <li>• Chair 'End of Day' meetings with staff and mushers</li> <li>• With consideration of staff suggestions, must make any final decisions on;               <ul style="list-style-type: none"> <li>○ Staff termination</li> <li>○ Alternate trail routes</li> <li>○ Weather Delays</li> </ul> </li> <li>• Applicant must have their own snowmobile and qamutik (sled) in good working condition</li> <li>• Ensure the overnight camps are clean and nothing is left behind*</li> <li>• Make record of each cabin use along the trail for correct rental payments*</li> </ul>	
<b>Location:</b>	<ul style="list-style-type: none"> <li>• Ungava Bay</li> </ul>	
<b>Timing:</b>	<p>Ivakkak 2025 is scheduled to start in Kangiqsualujjuaq on or approximately and can last up to 10 to 15 days, weather pending.</p> <p>The applicant must be available between February 20 and March 8 with flights involved. Delays are possible due to weather. All dates will be confirmed by February 17, 2025, and announcement will be made by Makivvik.</p>	
<b>Deadline:</b>	<ul style="list-style-type: none"> <li>• February 12, 2025</li> </ul>	

**Applicant's Information**

Name: \_\_\_\_\_  
 Makivik Beneficiary Number: \_\_\_\_\_  
 Age: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_  
 P.O. BOX: \_\_\_\_\_  
 Community: \_\_\_\_\_  
 Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**SUBMISSION**

Please send your application form by fax, to 514-745-8880 or send a scanned version by email to [lmoorhouse@makivik.org](mailto:lmoorhouse@makivik.org) or Nancy White to [nwhite@makivik.ca](mailto:nwhite@makivik.ca)

For questions, please contact Lynn Moorhouse by the email above or contact in Montreal office at 514-745-8880 ext. 2314 or mobile at 514-651-3589